



58th General Council of the Assemblies of God
August 1-4, 2019 · Orlando, Florida

GROUP ROOM BLOCK REQUEST FORM
REQUEST FOR 10 OR MORE ROOMS

CONTACT INFORMATION

DEADLINE: MAY 21, 2019

Company:			
Contact First Name:		Last Name:	
Address:			
City:	State:	Zip:	Country:
Phone:	Fax:		
Email (required to receive confirmation):			
<input type="checkbox"/> In accordance with GDPR (General Data Protection Regulation) by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making hotel room reservations.			

HOTEL PREFERENCE: Review hotels below and indicate your hotel choices in order of preference. Requests will be honored on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

Preference	Hotels	Single	Double	Triple	Quad
	DoubleTree by Hilton Orlando at SeaWorld	\$129	\$129	\$129	\$129
	Hilton Orlando	\$149	\$149	\$149	\$149
	Hyatt Regency Orlando	\$162	\$162	\$162	\$162
	Rosen Centre Hotel	\$135	\$135	\$135	\$135
	Rosen Plaza Hotel	\$129	\$129	\$129	\$129

Below, please indicate the number of rooms (by bed type) you require each night. Your night by night room block (pattern) that you select will affect your hotel placement, therefore, be accurate and conservative.

Room Type	7/29/19 MON	7/30/19 TUE	7/31/19 WED	8/1/19 THU	8/2/19 FRI	8/3/19 SAT	8/4/19 SUN	8/5/19 MON
One Bed:								
Two Beds:								
TOTAL ROOMS								

TERMS & CONDITIONS

DEADLINE DATE: A complete rooming list with names and arrival/departure dates for each reservation must be submitted by **May 21, 2019**. After this date rooms without individual names will be released. Rooming list must be accompanied by a credit card guarantee for one night's room and tax for each room. Rooming lists received without a valid guarantee/deposit will not be processed.

Once your block is confirmed, you will receive a Block Confirmation Letter via email with instructions for submitting your rooming list.

DEPOSIT: Rooming lists must be accompanied by a credit card guarantee for one night's room rate and tax for each room reserved. Hotels may charge a one night's room and tax deposit for each room reservation on or after **June 27, 2019**. If a cancellation occurs after this date, the deposit will be forfeited. The credit card you use to guarantee each room must be valid through August 2019.

TAX DISCLAIMER: Rates do not include the 12.5% hotel tax which is subject to change at any time.

CANCELLATION POLICY: Any reservation cancelled after **May 21, 2019** will be subject to a \$50.00 processing fee. **Deposit of one night's room and tax will be forfeited entirely if cancellation occurs within 5 days of arrival date.**

EARLY DEPARTURE FEE: Hotel may charge an early departure fee if you check out prior to your scheduled departure date.

I have read agree and agree to the Terms & Conditions.

Name: _____ Signature: _____

Return completed form to Ashley Garrett at Orchid.Events:

Mail:
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Salt Lake City, UT 84101

Email: ashleyg@orchid.events
Fax: 801-355-0250

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(801) 505-4617 International
7:00 am – 6:00 pm MST, Mon–Fri