



General Council 2023
July 31 - August 4, 2023 · Columbus, Ohio

OFFICIAL HOTEL RESERVATION FORM

For best availability and immediate confirmation, make your reservations online
<https://generalcouncil.ag.org> or by calling toll-free 877-505-0679.

CONTACT INFORMATION

RESERVATION DEADLINE: JUNE 21, 2023

First Name:		Last Name:			
Company:					
Address:					
City:		State:		Zip:	Country:
Phone:			Fax:		
Email (required to receive confirmation):					
<input type="checkbox"/> In accordance with GDPR (General Data Protection Regulation) by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making a hotel room reservation.					

HOTEL SELECTION: Review hotels below and indicate your hotel choices in order of preference. Requests will be honored on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

Preference	Hotels	Single	Double	Triple	Quad
	Hilton Columbus Downtown	\$155	\$155	\$155	\$155
	Hyatt Regency Columbus	\$149	\$149	\$149	\$149

ROOM INFORMATION: Arrival Date: _____ Departure Date: _____

ROOM TYPE Single (1 bed/1 person) Double (1 bed/2 persons) Double (2 beds/2 persons)
 Triple (2 beds/3 persons) Quad (2 beds/4 persons)

List names of all room occupants: 1. _____ 2. _____
 3. _____ 4. _____

Check here if you have a disability requiring special services Non-Smoking Smoking

Special Requests: _____

IMPORTANT INFORMATION

DEPOSIT: All reservation requests must be accompanied by a credit card guarantee or check for a deposit of one night's room & tax for each room reserved. Tax is currently 17.5% (subject to change). Forms received without a valid guarantee/deposit will not be processed.

Call me for a valid credit card guarantee Check deposit is enclosed, payable to Orchid Events
(check deposits must be received by June 14, 2023)

DEPOSIT POLICY: Your hotel reserves the right to charge this card a deposit for one night's room and tax for each room reservation on or after **June 28, 2023**. This credit card must be valid through August 2023. If your card declines the deposit, you risk having your reservation canceled by the hotel.

CANCELLATION: Any reservation cancelled after **May 16, 2023** will be subject to a \$50.00 processing fee. **Deposit of one night's room and tax will be forfeited entirely if cancellation occurs within 5 days of arrival date.**

NO SHOW POLICY: If you do not arrive on your scheduled arrival date you will be considered a no-show resulting in the charge of a one night plus tax fee and the cancellation of your entire reservation.

EARLY DEPARTURE POLICY: Hotel may charge an early departure fee if you check out prior to your scheduled departure date.

If you don't receive a confirmation or have questions, please contact Orchid.Events.

Return completed form to Orchid.Events:

Mail:
175 S. West Temple, Suite 30
Salt Lake City, UT 84101

Email: help@orchid.events
Fax: 801-355-0250

(877) 505-0679 US Toll-free
(801) 505-4617 International